

Interpretype® ITY Skype and Telephone Setup

The designated System Administrator must perform the following procedures for proper operation and to prevent logon issues or unauthorized access.

Overview:

Download and install Skype software. Install supplied Ipevo telephone software.

Configure your Ipevo USB phone to work with Skype

Directions for use

Part 1: Software Installation

1. ITY Computers come with Skype and phone software installed and preconfigured. Skip to Part 3 for Directions for use.
2. To install Skype on your computer, go to Skype.com to download and install the free software. Follow Skype's installation instructions. Create a Skype name and password. There is no need to buy any minutes or plans.
3. Install the IPEVO USB phone software included with your phone. Follow the installation instructions on the CD.

Part 2: Configuring your Ipevo USB phone to work with Skype

1. Go to the start button on your ITY Computer -> choose All Programs -> choose Skype -> choose Skype.
2. If it is not already logging on automatically, Log in.
3. Go to the start button on your ITY Computer -> choose All Programs -> choose IPEVO -> choose IPEVO Control Center.
4. The Control Center will start and immediately drop into your System Tray in the lower right.
5. In Skype go to Tools -> Options.
6. On the left at the bottom, choose the "Advanced" tab.
7. Then click on "Manage other programs' access to Skype".
8. In the Skype – Manage API Access Control window, highlight IPEVO Control Center.exe then click the "Change" button.
9. Click the "Allow this program to use Skype" radio button then click OK. Click OK again.
10. In the Skype – Options window, click save.
11. Double left-click the IPEVO Control Center icon in your System Tray.
12. Under the Audio Settings tab, go to the Skype Audio Device section and choose FR-33.1 for all three.
13. Then click "Open Windows audio control panel" below.
14. This should open another small window titled Sounds and Audio Devices Properties.
15. Under the Audio tab, Sound playback Default device should be Realtek HD Audio output.
16. Under the Audio tab, Sound recording Default device should be Realtek HD Audio input.
17. Click ok. Then in the IPEVO Control Center window, click the "Close" button.

Part 3: Directions for Configuring ITY Contacts in Skype

1. Launch Skype.
2. Log in. Go to File -> Edit your profile... You should update your account profile to include the correct information you wish to provide.
3. If you are using a pre-configured ITY Computer, your ITY contacts should already be present. You should add the Skype user name of any computers you will be connecting to.
4. On the Contacts tab click the Add button. In the search field, type Interpretype Support, then click the "Find" Button.
5. When Interpretype Support comes up in the field below, single left click to highlight Interpretype Support then click the "Add Skype Contact" button to add to your contacts list.
6. Now add ity-translation & ity-videorelay to your contacts list.
7. Now add your ITY Computer to your contacts list. The Skype Name of your ITY Computer is ITY-#### where # is the Serial Number of your ITY Computer; for example: ITY-12345. You should find this number centered above your keyboard.
8. Go to your ITY Computer and add your Skype Name to that Contacts list.
9. Now you can call Interpretype Translation for voice translations and Interpretype Video Relay for sign language translations.