

## Interpretype® Condensed Training Guide

(For more detailed instructions, please refer to the User's Manual)

\*Allow 5 seconds for Interpretype (aka ITY™) to load upon startup

\*When finished, clear conversation with the Delete File (upper right above Backspace button) key and confirm with "yes", then press Power On/Off to power down, if desired

### 1. Ensure that ITY units are connected to each other:

Connect both units together by plugging in the tan ITY Straight cable into the matching mini DIN 8 connector located below the "Interpretype®" nameplate on each device.

### 2. Turn one unit on at a time:

Press the Power On/Off key on one of the units. This key is located on the top row of keys above the "0" key. Wait for the unit to power up and display: "Welcome to the conversation piece™". Now press the Power On/Off key on the other device and wait for the same welcome message. (Powering up the units simultaneously may cause a communication failure). If they fail to communicate with each other, power one of them off, then power it back on. They should now be communicating with each other.

### 3. Begin a conversation:

You will notice a prompt at the bottom of the screen asking for your name. Whatever name you enter will be used throughout the conversation and on all printed documents. Type your name and press Enter. You will see a message indicating that you have signed on. Now allow the person using the other device to sign on. Once you are both signed on, you can begin typing and press Enter when you want your message to be sent to the other device. You will always be typing on the bottom line, and the text will scroll up and eventually off the screen. You will notice that each line is identified by who is talking. This is helpful when scrolling back or reading a printed conversation. You will also notice that if you type beyond the length of one line, the word in process at the end of that line will wrap to the next line. The original line will be sent automatically to the other device.

### 4. Learn the Keys:

**Press F1 for the Help Menu.** Once in help, you can scroll up or down by line or by page. This is a good time to take out the User's Manual and see pages 12 and 13, or use the Help menu to familiarize yourself with the keyboard. These descriptions are identical and will describe each key's function. The list describes each key in a clockwise direction starting with the Escape key. Be sure to experiment with font size and display intensity features.

### 5. To program Macros (optional):

The Interpretype® devices have the ability to store preprogrammed sentences (Macros). This is very convenient for storing questions or comments that you find yourself typing repeatedly while using Interpretype®. **To load a macro into an address** simply press "Alt + F2". This will bring up a prompt to select an address between F2 and F10. Once an address (F2 – F10) is selected, text can be entered into the selected address. Macros are limited to one line of text each. Once the text has been typed, press "Enter" to save the macro. Mistakes made while entering the text cannot be corrected by backspacing. Instead, press "Enter" to save the macro. Then reload that macro by pressing "Alt + F2" and selecting the macro in which the error occurred. This will allow the text to be re-entered. Each time "Alt + F2" is pressed, all previously stored macros will be displayed. This is handy to determine which macro is to be entered or changed. It can also be helpful in remembering which macro is in which address. To use it as a reference, press "Alt + F2" to view the list of macros, then press "Enter" to return to the conversation.

**To use preloaded macros in conversation** simply press the Function key (F2 - F10) to insert the macro saved in that address into your current line of text. When you're ready to send that text to the other device, press "Enter".